



**APPLICATION FOR APPROVAL OF A
PRELIMINARY SUBDIVISION PLAN**

Contemplated Subdivision or Street Name

CC VOL # _____ PAGE # _____

MUNIS # _____ COPY TO BOH _____

Assessors Map/Parcel: _____ Deed Book/Page: _____

Owner(s): _____

Applicant/Subdivider: _____

Contact Person or Representative: _____

Address: _____

Phone: _____ Email: _____

SUBMIT WITH FORM B:

- Preliminary Plan – PDF file & 1 paper copy, plus additional copy at 11x17” reduced/maximum sheet size
- List of waivers requested or anticipated, if any, and other required attachments or supporting documents (see Rules & Regulations) – PDF & 1 copy
- Filing Fee of \$600, payable to the City of Westfield (*non-refundable*)
- Requested action, but optional: prior discussion of the plan with abutters
- Requested, but optional: if a conventional residential subdivision is proposed in the RR or RA district, PDF file & 1 copy of a sketch plan showing a possible Open Space Community per Zoning Ord. Sec. 5-60

Submission is accepted at the Planning Office ([email](#)); filing deadlines are separately posted. As a convenience for the Applicant, staff will file this application with and as the required notice to the City Clerk and Board of Health. If additional paper copies are requested for City review, they are to be promptly furnished.

Applicant’s Signature: _____ Date: _____

Owner’s Signature*: _____ Date: _____

**Provide signatures/acknowledgement of all subject landowners (on this form or with an attached document)*

ACCOMPANYING PLAN PREPARED BY:

Designer: _____

Firm: _____ Email: _____

This application grants permission to the Planning Board, or its agent, to view, enter upon or photograph the subject property prior its final action. All materials and testimony submitted are public records. Plan approval, including waivers granted or endorsed, is advisory in nature and non-binding upon a definitive review.