



### ENGINEER'S CONSTRUCTION CERTIFICATE & REQUEST FOR RELEASE

Subdivision or Street Name \_\_\_\_\_

As recorded in Plan Book/Page: \_\_\_\_\_

ASSIGNED CC VOL # \_\_\_\_\_ PAGE # \_\_\_\_\_

Owner: \_\_\_\_\_

Applicant/Subdivider: \_\_\_\_\_

Check appropriate box(es):

- FINAL CERTIFICATE:** full/complete construction compliance is attested to.
- Request for FULL release of performance guarantee/subdivision closeout
- INTERIM CERTIFICATE:** partial construction compliance is attested to, as described.
- Request for PARTIAL release/reduction of performance guarantee: attach a description of completed and outstanding items, their associated quantities and opinion of remaining cost

As engineer of record I hereby certify, by affixing my professional seal and signature in the box at right, that the described works and/or installations have been made in accordance with the Westfield Subdivision Regulations and the approved and endorsed plans, and that all said systems are functioning as designed. A description and explanation of any exception is attached hereto.

SIGNED & SEALED:

DATED:

**SUBMIT WITH FORM F** (accepted at the Planning Office in digital/ scanned format ([email](#)). As a convenience for the Applicant, staff will file a FULL performance guarantee release request with the City Clerk):

- Any attachments warranted
- Inspection Fee - \$50 (minimum), payable to the City of Westfield (*non-refundable*)
- If seeking a full or partial release of the performance guarantee, \$100 fee (*non-refundable*)
- If seeking a full release of the performance guarantee, as-built plans (mylar and PDF) and narrative legal description of the layout (unless previously provided)
- Requested, but optional: if this is a final certificate/closeout and street acceptance will be sought, a draft deed conveying the way to the City. Planning staff will then initiate the acceptance process.

Engineer's Name: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_