



CITY OF WESTFIELD, MASSACHUSETTS
Board of Water Commissioners
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Commissioners
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ACCESSORY DWELLING UNITS (ADU) POLICY
Adopted October 7, 2025

This policy establishes clear requirements for the installation and regulation of water service connections for Accessory Dwelling Units (ADUs) located on properties with an existing primary residence and a separate ADU structure.

- For ADUs constructed as separate structures from the main residence, a dedicated water service line shall be required. This service must run independently from the public water main to the ADU structure and shall not be connected to the existing water service for the primary residence. All installations must comply with the *Water Department Rules and Regulations* (Policy No. CS-008) regarding pipe size, materials, and burial depth.
- For ADUs constructed in the same structure as the main residence, the service for the ADU shall conform to the Westfield Water Department Policy for *Water Service Connections at Multi Family Residences* (Policy No. CS-001).
- The property owner must submit a completed *Application for Water Service* to obtain a permit for the ADU water connection. All applicable fees typically assessed for new water service installations shall apply, including connection and inspection, as applicable.
- The water service for the ADU shall not be eligible for any discounted rates or programs, including but not limited to senior/elderly user discounts, income-based assistance, or conservation incentives. The ADU service shall be billed as a standard residential connection per current rate schedules.