



CERTIFICATE OF PLAN ENDORSEMENT

- Form A 'Approval Not Required' Plan
- Form C or C-1 Definitive Plan

Name of Way/Address

_____ CC Volume	_____ Page	_____ Plan Endorsement Date
--------------------	---------------	--------------------------------

Owner

Form of Performance Guarantee

City Clerk: Please retain this certificate in the record file.

Applicant: 'Approval Not Required' and Definitive Plans will be considered valid only after recording at the Registry of Deeds. Any plan showing a subdivision of land should be recorded within 21 days and **must be recorded within 6 months** of the date of endorsement; failure to so record will result in the plan approval being **automatically rescinded.**

Hampden County Registry of Deeds

413-755-1722
413-731-8190

www.registryofdeeds.co.hampden.ma.us/
hcrodsd@sec.state.ma.us

Westfield Satellite Office
Municipal Building – Room 104
59 Court Street
Westfield, MA 01085
Recording Hours: M, W & F 9am - 4pm
(Closed from 1-2pm)

Main Office
50 State Street
Springfield, MA 01103
Recording Hours: M - F 8:30am - 4pm

Be prepared to pay the state recording fee of \$75 (per sheet).

Acknowledgement & Record of Receipt

I have received the endorsed mylar and understand no permits or city property records relying on the plan will be issued until the plan has been recorded and the Planning Board has been notified of such recording.

Signed

Date

Printed Name

After recording please promptly furnish the below information to the Planning Board:

413-642-9307

j.vinskey@cityofwestfield.org

Plan Book _____

Page _____

Recording Date _____