



City of Westfield

PLANNING BOARD

2023

MEETING/HEARING DATE <i>1st & 3rd Tuesdays at 7PM</i>	STANDARD FILING DEADLINES ■ <u>ALL PUBLIC HEARING MATTERS</u>	EXPEDITED HEARINGS/ LATE FILINGS
January 3	Thursday, Dec. 8 - 12:00 Noon	<p>The following may be accepted up to one week after the listed filing dates. (advance notice is kindly requested)</p> <ul style="list-style-type: none"> ■ <u>DEFINITIVE SUBDIVISIONS</u> (Forms C & C-1) ■ <u>SPECIAL PERMIT & SITE PLAN</u> applications <i>with abutter lists included</i>
January 17	Thursday, Dec. 22 - 12:00 Noon	
February 7	Thursday, Jan. 12 - 12:00 Noon	
February 21	Thursday, Jan. 26 - 12:00 Noon	
March 7	Thursday, Feb. 9 - 12:00 Noon	
March 21	Thursday, Feb. 23 - 12:00 Noon	
April 4	Thursday, Mar. 9 - 12:00 Noon	
April 18	Thursday, Mar. 23 - 12:00 Noon	
May 2	Thursday, April 6 - 12:00 Noon	
May 16	Thursday, April 20 - 12:00 Noon	
Summer Schedule	June 6	<i>No new hearings - contingency meeting intended for continued matters</i>
	June 20	Thursday, May 25 - 12:00 Noon
	July 18	Thursday, June 15 - 12:00 Noon
	August 22	Thursday, July 20 - 12:00 Noon
	September 5	Thursday, Aug. 3 - 12:00 Noon
	September 19	Thursday, Aug. 17 - 12:00 Noon
	October 3	Thursday, Sep. 7 - 12:00 Noon
	October 17	Thursday, Sep. 21 - 12:00 Noon
	November 21	Thursday, Oct. 26 - 12:00 Noon
	December 5	<i>Planning Board Workshop - No public hearings</i>
December 19	Tuesday, Nov. 21 - 12:00 Noon	
January 2, 2024	Thursday, Dec. 7 - 12:00 Noon	
January 16, 2024	Thursday, Dec. 21 - 12:00 Noon	

Hearings are scheduled subject to agenda availability (generally in the order received), but an application missing any required information may result in a delayed hearing date. As it is an inconvenience to the Board and the Public when applicants request hearing dates for which they are unprepared, a continuance request fee may apply.

- **SUBDIVISION FORM A ('ANR' Plans)** An executed Form A, fee and plans must be received no later than the Wednesday prior to the meeting for which Board endorsement is desired. Late submissions may be considered if the Planning Office is contacted before the subject meeting agenda has been posted.
- **SUBDIVISION FORM B (Preliminary Plan) & FORM F (Release Request)** Required documentation should be filed at least 10 business days prior to the meeting date at which Board action is desired.
- **OTHER PLANNING BOARD BUSINESS** Contact the Planning Office or Chair with an agenda item request sufficiently in advance (as appropriate to the complexity of the matter) for consideration, but no later than the Wednesday prior to the meeting.
- **PUBLIC PARTICIPATION** In addition to formal public hearings, the Board welcomes public comment on any topic at each regular meeting. Please arrive promptly by 7:00 PM if you wish to so address the Board.

Meeting dates and filing deadlines remain subject to change