



Downtown Update

**A Publication of the Department of Off-Street Parking
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MUNICIPAL PARKING LOT PERMIT REGULATIONS

Updated: December 10, 2019

Municipal parking lots prohibit the parking of any non-motorized vehicle, meaning any vehicle without motor power, designed for carrying persons or property and for being drawn by a motor vehicle. This regulation specifically excludes bicycles and any other vehicle capable of being propelled solely by human power.

Parking permits are available in the Parking Clerk's Office, located at City Hall, 59 Court Street, 3rd Floor, Room 300. Day enforcement is performed Monday through Friday 8am to 5pm. Night enforcement is performed to verify overnight vehicles have parking permit stickers.

The monthly permit price is \$10.00 per month. A 12 month permit can be purchased for \$100.00. Permits are valid in the following municipal lots: Depot Square lot, Railroad Ave lot, Franklin Street lot, Thomas Street lot, Gravel lot and the Reader 3 lot located on School Street.

Parking permits are not valid in the Reader lot 1 lot or the Main Street 1 Restaurant lot behind the Tavern.

All parking permits shall be affixed to the left rear side window or rearview mirror with hangar with the exception of motorcycles and trucks. Trucks will affix the sticker to the lower back window on the driver's side. Motorcyclists will carry the permit on their person and the parking enforcement officer will validate the sticker number.

Parking regulations will be enforced in the off-street municipal parking lots and the on-street core district by parking enforcement officer and police officers.

“Jockeying” of your vehicle is illegal. Jockeying is the moving of a vehicle from one parking space to another within the same lot to avoid an overtime parking ticket. Enforcement officers and/or police officers that witness Jockeying will issue a parking ticket.

The following is a list of the free parking hours in each of the municipal off-street lots:

2 FREE HOURS at Depot Square Lot and Reader 1 Lot.

3 FREE HOURS at Franklin St. lot, Thomas St. lot, Gravel lot, Reader 3 lot, Railroad Ave lot and RiverWalk lot. Please see attached a map of all the Downtown Parking lots for your reference.

For your convenience, a parking meter machine is available in the Franklin Street parking lot. This machine offers four (4) hours of parking for 50 cents, with additional hours available at 50 cents each. Motorists who need one day of parking or half-day parking will be able to buy the amount of time they need and park in any permit lot, eliminating the need to purchase a monthly parking sticker.

Any questions, please contact Peter Miller, Director of Community Development and Off-Street Parking at (413) 572-6246.