



City of Westfield

Department of Community Development
Community Development Block Grant

Contract #_
Purchase Order #

Public Service Request for Payment HUD FY 2020-2021

Agency:
Address:

Approved Grant Amount:

Date:
Quarter # _____

Please provide documentation in support of each line item being submitted for reimbursement.

| Budget Line Item Category | Budgeted Amount | Prior Requests Paid to Date | Current Request | Balance on contract |
|---------------------------|-----------------|-----------------------------|-----------------|---------------------|
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| CURRENT REQUEST |
| CURRENT BALANCE ON CONTRACT |

I, _____do hereby certify that the costs contained within this requisition are true, accurate, and complete. I further represent that the costs are adequately documented by the attached source documentation and that all expenses were necessary and directly related to the operation of the Community Development Block Grant (CDBG) program.

Authorized Agency Representative

Date

CITY USE ONLY

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|------------|--|
| Reviewed: | |
| Approved: | |
| Scheduled: | |